HMIS Data Quality Report Card

Sample Reporting Period 01/01/2014/ - 01/31/2014

PROGRAM INFORMATION

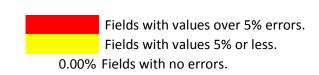
Agency Name: Frazee Community Center (FCC)

Type: Emergency Shelter

Data Quality and Completeness:

Complete and accurate records are needed to ensure quality data. A program's percentage of missing, unknown, invalid and refused for all required Universal Data are used to evaluate data quality. The higher a program's percentage of missing or erroneous data, the less useful and meaningful that data becomes.

	Total			
Demographic Data	Clients: 1			
	# Missing	% Missing		
SSN	0	0.00%		
Race	0	0.00%		
Ethnicity	0	0.00%		
Gender	0	0.00%		
Veteran	0	0.00%		
Disabling condition	0	0.00%		
Residence Prior	0	0.00%		
length of Stay	0	0.00%		
Zip Code	0	0.00%		
Housing Status	0	0.00%		
Entry Date	0	0.00%		
Exit Date	13	100.00%		
Missing data includes responses such as: "Den't K				



Missing data includes responses such as: "Don't Know," "Refused," and invalid responses. A program should have less than 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis and any additional Universal Data Element information received from the consumer after intake should be entered into HMIS.

Bed Utilization

Program	Bed Count	Occupying Individuals	Percent Bed Occupancy	
Emergency Shelter	14	13	93%	

^{*}Typically, programs reporting over 105% of their beds are occupied are failing to exit clients from their HMIS.

Report Name: Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	60 - 90 days	over 90 days
Emergency Shelter	2	2	3	2	2	1	1

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2013" was recorded on "April 9, 2013", then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

^{**}Typically, programs reporting that <u>less than 65%</u> of their beds are occupied are not entering all clients into their HMIS.

HMIS Users:

Below is a list of all HMIS Users at your agency. Please make sure that active users have logged in within the past month. If any user on this list has left your agency during the last reporting period, then please email the HMIS helpdesk. Users are considered inactive if they have not logged into the system for 30 days or left the agency. If a user is inactive, or if you have additional staff needing HMIS access or training, please contact HMIS.

USERIDNAMEEMAILLAST LOGONFCC_jeseniabJeseniaBanuelosjesenia027@yahoo.com

HMIS Data Quality Report Card

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PROGRAM INFORMATION

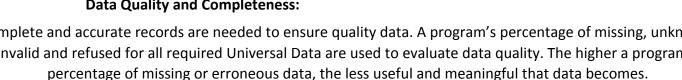
Agency Name: Frazee Community Center (FCC)

Type: Transitional Shelter

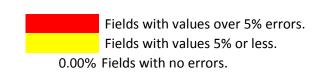
Data Quality and Completeness:

Total

Complete and accurate records are needed to ensure quality data. A program's percentage of missing, unknown, invalid and refused for all required Universal Data are used to evaluate data quality. The higher a program's



Demographic Data	Clients:	12		
	# Missing	% Missing		
SSN	0	0.00%		
Race	0	0.00%		
Ethnicity	0	0.00%		
Gender	0	0.00%		
Veteran	0	0.00%		
Disabling condition	0	0.00%		
Residence Prior	0	0.00%		
length of Stay	0	0.00%		
Zip Code	0	0.00%		
Housing Status	0	0.00%		
Entry Date	0	0.00%		
Exit Date	12	100.00%		
		#5 1:		



Missing data includes responses such as: "Don't Know," "Refused," and invalid responses. A program should have less than 5% missing field rate in order to ensure accurate data. Missing intake and exit data needs to be reviewed by staff on a regular basis and any additional Universal Data Element information received from the consumer after intake should be entered into HMIS.

Bed Utilization

Program	Bed Count		Percent Bed Occupancy
Transitional Housing	13	12	92%

^{*}Typically, programs reporting over 105% of their beds are occupied are failing to exit clients from their HMIS.

Report Name: Data Timeliness Report

Program	1 - 7 days	8 - 14 days	15 - 21 days	22 - 30 days	31 - 60 days	60 - 90 days	over 90 days
Obershaw	5	1	2	1	2	0	1

This report calculates the difference between the program entry date specified for the client and the date the client's application was entered into the system. For example, if a client's Program Entry date of "April 4, 2013" was recorded on "April 9, 2013", then the report would calculate a 5 day lag time in recording data. The report groups the number of applications by program and has 7 buckets for the number of days an application has been lagging.

^{**}Typically, programs reporting that <u>less than 65%</u> of their beds are occupied are not entering all clients into their HMIS.